

Pinellas County Tourist Development Council Elite Event & Destination Enhancement Funding Program Process Flow Chart & Timeline FY 2025

Pre-Application

1. TDC Kickoff

Date: Wednesday, March 20, 2024

2. BCC Review & Guidelines Approval

Date: Tuesday, April 9, 2024

3. VSPC Industry Update + Materials Post to Elite Event Funding Program Website

Date: Monday, April 15, 2024

Application & Review Process

4. Application Launch

Date: Monday, April 15, 2024

5. Public Information Session / Webinar

Date: Thursday, April 18, 2024

Time: 9:00 am

6. Elite Event & Destination Enhancement (Cycle 1) Application Deadline

Date: Friday, May 17, 2024

Time: 4:00 pm

7. VSPC, Agency and Pinellas County Legal Review

Date: Late May / June 2024

8. TDC Meeting to review and approve VSPC funding recommendations

Date: Wednesday, July 17, 2024

Time: 9:00 am - 12:00 pm

9. BCC Meeting to review and approve TDC funding recommendations

Date: July / August 2024 (to be confirmed)

Time: TBA

10. Destination Enhancement (Cycle 2) Application Process Announced

Date: September / October 2024

Time: TBA

Post-Event Report & Invoice Processing

11. Post-Event Report & Invoice

Due: Fully completed and signed report due within <u>45 days</u> following conclusion of event. Failure to meet this deadline may jeopardize current or future funding.

Payment: Funding will be paid in a lump sum on a post-event basis or as otherwise provided in the Tourism Promotion Agreement.